

Bethel High School Parent and Teacher Association
Election of Incorporated Management Committee (IMC) Alternate Parent Manager (2022-2023)

15th February, 2023

Dear Parents,

Since the Alternate Parent Manager of our PTA is still vacant, we sincerely invite you to be a candidate or nominate other members to fill up the vacancy. In order to give parents more time for consideration, the nomination period would be extended to 16th February, 2023. The election period would be from 2nd March, 2023 to 3rd March, 2023 (4 pm).

Nomination Procedures: ("The Parent Manager Election Constitutions" can be downloaded from the 'Parents Corner' of our school website)

- 1 . Candidates must be parents or guardians of current students of our school, and they must meet the requirements of the constitutions;
- 2 . Parents can nominate themselves, or another parent of a current student in our school as a candidate. The nominees should solicit two PTA members as the seconders by themselves. The seconders must be parents of current pupils.
- 3 . The deadline of nomination is at 12:00 noon on 16th February, 2023.
- 4 . Interested parents should download the Reply Slip, fill in the slip and submit the hard copy to Ms Tam Tik Chi on or before 16th February, 2023 (12:00 p.m).

Yours faithfully,



Ms. Tam Tik Chi,
Returning Officer of Parent Manager Election,
Bethel High School Parent and Teacher Association

Reply Slip

(If you want to be a candidate or nominate others, please download this Reply Slip and submit the hard copy to Ms Tam Tik Chi on or before **16th February, 2023 (12:00 p.m)**)

Dear Returning Officer,

I have read about the Parent Manager Election nomination.

I would like to nominate _____, _____'s parent
(class) (name of student)

(parent's name: _____) as the Parent Manger of the IMC.

Name of seconder (1): _____ Name of child: _____ S_()

Name of seconder (2): _____ Name of child: _____ S_()

Signature of Parent: _____

Name of Parent: _____

Date: _____