

Bethel High School Parent and Teacher Association
Election of Incorporated Management Committee (IMC) Parent Manager (2022-2023)

31rd January, 2023

Dear Parents,

Since the Alternate Parent Manager of our PTA is still vacant, we sincerely invite enthusiastic parents to be a candidate or nominate other members to fill up the vacancy. The nomination period would be from 31rd January, 2023 to 14th February, 2023. The election period would be from 15th January, 2023 to 27th February, 2023 (4 pm).

Nomination Procedures: (The Parent Manager Election Constitutions can be downloaded from the 'Parents Corner' of our school website)

- 1 . Candidates must be parents or guardians of current students of our school, and they must meet the requirements of the constitutions;
- 2 . Parents can nominate themselves, or another parent of a current student in our school as a candidate. The nominees should solicit two PTA members as the seconders by themselves. The seconders must be parents of current pupils.
- 3 . The deadline of nomination is at 12:00 noon on 14th February, 2023.
- 4 . Parents should fill out the Reply Slip below.

Yours faithfully,



Ms. Tam Tik Chi,
Returning Officer of Parent Manager Election,
Bethel High School Parent and Teacher Association

Please tick the appropriate box.

Reply Slip

(Please sign this on or before **14th February, 2023 (12:00 p.m)**)

Dear Returning Officer,

I have read about the Parent Manager Election nomination.

I would not nominate any parent as the Parent Manager.

I would like to nominate _____, _____'s parent
(class) (name of student)

(parent's name: _____) as the Parent Manger of the IMC.

Name of seconder (1): _____ Name of child: _____ S ____ ()

Name of seconder (2): _____ Name of child: _____ S ____ ()

Signature of Parent: _____

Name of Parent: _____

Date: _____