

S.1 New Student Summer Orientation Programme (Summary)

NCS Class :

Stage	Date	Time	Class / Activity
Parents' Talk	13/7/2019(Sat)	10:30am-12:30nn	Parents' Talk/ Parents-child activity / Refreshment
Pre-S1 Assignment	15/7/2019(Mon)	9:30am-11:30am	Parents Class/ Gathering Activities
Opening Ceremony for summer course	16/7/2019(Tue)	9:30am-10:00am 10:30am-12:30pm	Opening Ceremony/ Big Brother Big Sister Activities/ Kick off event
Course & Classes	18/7/2019(Thu)	9:30am -12:30pm	(語文樂伯中 Chinese Lang) / Maths Kingdom
	19/7/2019 (Fri)	9:30am-4:30pm	Outdoor Learning Activity (1): Adventure Day Camp
	23/7/2019 (Tue)	9:30am-12:30pm	Maths Kingdom / (語文樂伯中 Chinese Lang)
	25/7/2019 (Thu)	9:30am-12:30pm	Maths Kingdom / (語文樂伯中 Chinese Lang)
	26/7/2019 (Fri)	9:30am-4:30pm	Outdoor Learning Activity (2): Noah's Ark Day Tour
	30/7/2019 (Tue)	9:30am-12:30pm	Maths Kingdom / (語文樂伯中 Chinese Lang)
	1/8/2019 (Thu)	9:30am-12:30pm	Maths Kingdom / (語文樂伯中 Chinese Lang)
	2/8/2019 (Fri)	9:30am-12:30pm	Interest Class (1): Magic Class / Rope Skipping Class
	6/8/2019 (Tue)	9:30am-12:30pm	Maths Kingdom / (語文樂伯中 Chinese Lang)
	8/8/2019 (Thu)	9:30am-12:30pm	Maths Kingdom / (語文樂伯中 Chinese Lang)
9/8/2019 (Fri)	9:30am-12:30pm	Interest Class (2): Dessert Class / Hand-made Aircraft Class / DIY Bookmark Class	
Orientation Week	21/8/2019(Wed)	8:15am-1:00pm	S.1 Orientation
	22/8/2019 (Thu)	8:15am-1:00pm	
	23/8/2019 (Fri)	8:15am-1:00pm	



Notes for students:

1. Date and Time:

18 July – 9 August	Bridging Course & Classes	Arrive at school before 9:30 am
21 August – 23 August	Orientation Week	Arrive at school before 8:15 am

2. Students should form a good habit of being punctual. Please leave for school early to make sure you can arrive at school before the designated time.
3. Bring the necessary stationery every day, including pens, pencils, a ruler and a rubber, etc.
4. Keep yourself clean and tidy. Wear lightweight casual wear to make yourself comfortable for activity. You should not wear any flamboyant, shabby or provocative clothes. Please note the requirements:
 - i. No dying or hair extensions
 - ii. No accessories (e.g. rings, bracelets, earrings, ear pins)
 - iii. No make-up and nail polishing
 - iv.
5. Please read the details (timetable and programme rundown overleaf).
6. Venue for classes and activities: Classroom, School hall, covered playground or open areas.
7. Please follow the following procedures for taking leave:

A.	Casual Leave	Inform the General Office in written form 3 days in advance. In case of urgency, call the General Office on the day, and submit a letter for Leave of Absence when you return to school.
B.	Sick Leave	Call the school at 2471 2622 before 8:30 am and submit the medical certificate and sick leave letter when you return to school.
C.	Early Leave	Students who have to leave early for urgent issues or due to not feeling well have to obtain a provisional application for Leave of Absence from the General Office. Students have to inform their class teacher and have the form signed and then return it to the General Office. The school will inform student's parent. After obtaining the parent's approval and having the application stamped with a school chop, students can leave early. Students have to return home immediately, and are not allowed to wander around. A parent letter is needed for the leave and has to be submitted when students return to school.

8. Students who are late have to fill in a form and submit it to the General Office for stamping and their class teacher for recording. The record will be kept. If students are more than 30 minutes late, it will be regarded as absence, and a letter for Leave of Absence is needed.
9. Students should actively participate in all activities and finish all the assessments.

